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March 21, 2017

VIA EMAIL and U.S. MAIL

Chief Mark A. Keel
Chair, Law Enforcement Training Council
Post Office Box 21398
Columbia, SC 29221

Director Lewis J. "Jackie" Swindler
Criminal Justice Academy
5400 Broad River Road
Columbia, South Carolina 29212

Dear Chief Keel and Director Swindler:

The Law Enforcement and Criminal Justice Subcommittee appreciates the Law Enforcement Training Council and Criminal Justice Academy's partnership in the oversight process. As a follow up to today's meeting, the subcommittee seeks additional information. Since the next meeting, on Tuesday, March 28, 2017, is a tour of the Criminal Justice Academy ("Academy"), the information is not needed until Thursday, March 30, 2017.

Term Limits

- Please provide a list of pros and cons for setting term limits on individuals appointed to the Law Enforcement Training Council.
- Please provide a proposed term limit that would allow enough time for those appointed to have an opportunity to learn the processes and provide input, while at the same time allowing for regular turnover and the opportunity for new input.

Graduation Rates

- Please provide a list of five entities with the highest, and five entities with the lowest, basic training graduation rates during each of the last three years. Please include the total number of individuals who pass/do not pass with the graduation rates to provide the Subcommittee perspective.

Graduation Rates (cont.)

- Please provide a brief explanation of what the Academy believes the entities with the highest graduation rates are doing to obtain the high graduation rates.
- Are there any written or physical tests individuals must pass prior to being accepted into the Academy?

Advanced Training Courses

- Are advanced training courses only taught to those within the state or are there entities in other states that send their personnel to advanced training courses at the Academy?
- What does the Academy do to ensure it is teaching the most current techniques and classes?

Forms

- Please provide a list of all the forms a law enforcement entity may have to provide the Academy during any given year (e.g., Personnel Change in Status, MRN, etc.) and, next to the name of each form, please state whether the entity may submit the information by typing into an online web form, or whether the entity must submit a paper copy.

De-Certification/Discipline Policies

- Are there other states that providing training to the individual(s) at law enforcement entities that are responsible for issuing discipline at the entity, similar to how the Academy provides training for individuals that serve as instructors for certain classes at law enforcement entities?
- Would providing uniform training, to the individual(s) at law enforcement entities that determine whether or not a Notification of Separation Due to Misconduct is submitted, foster consistency in the type of facts that lead submitting these forms? Why or why not?

In your responses to these questions, please provide the subcommittee with any relevant, necessary context information. If the agency has any concerns (1) about the format of these questions yielding answers that do not provide an accurate reflection of the agency, or (2) that these requests may in any manner compromise law enforcement activities, please express those concerns, prior to responding to the question, in a written letter to me with a copy to committee staff. Please retain your working papers for these responses in the event the subcommittee would like to view those.

Sincerely,

Signature Redacted

Edward R. Tallon Sr.
Subcommittee Chair

cc: The Honorable Wm. Weston J. Newton
The Honorable Katherine E. "Katie" Arrington
The Honorable William M. "Bill" Hixon
The Honorable J. Todd Rutherford
The Honorable Raye Felder